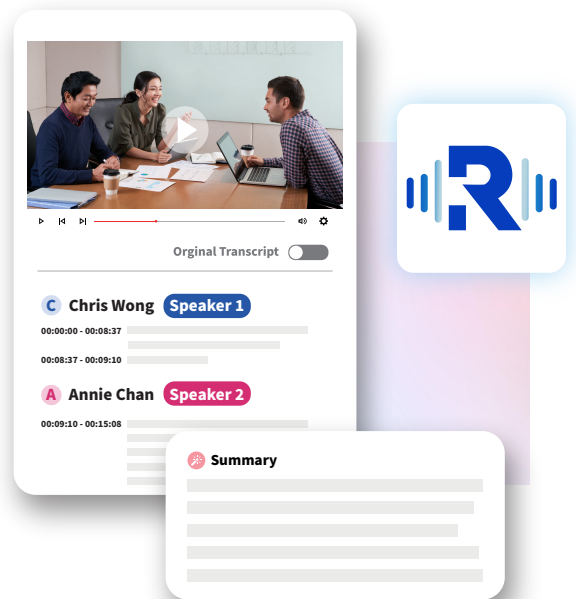


# On-Premises Meeting Agent – AI Teammate for Notetaking and Summary

## NEXREAD

NEXREAD is an enterprise-grade, on-premises AI meeting assistant that transforms how organizations capture, secure, and use meeting records. Unlike other cloud-based AI agents that upload meeting content to the cloud, NEXREAD keeps all data processing securely within your organization. Offering accurate transcription and translation after meetings, along with precise speaker identification and AI-generated summaries of recorded content, NEXREAD streamlines the note-taking and enables efficient follow-ups. This solution accelerates decision-making, enhances collaboration, and enables enterprises to turn meeting content into actionable intelligence with speed, precision, and full data control.



## The Comprehensive Knowledge Hub for Your Team

What did my team discuss about Q3 strategy?

Can the system show me meeting notes in different languages?

Who spoke about



**NEXREAD Keeps Everyone Aligned**



view meeting?

Can I get a summary of the key points from yesterday's client call?

What follow-up tasks came out of the recent project meeting?

NEXREAD serves as your internal knowledge hub, enabling quick, multilingual access and effortless sharing of searchable meeting notes and recordings to ensure seamless team collaboration.



### Comprehensive Meeting Summaries and Task Tracking

Leverage AI to generate structured minutes with detailed notes and action items using customizable templates.



### Smart AI Note-taking and Transcription

Real-time recording or uploading files with accurate speaker recognition and transcription.



### Enhanced Collaboration and Knowledge Management

Support multilingual communication, simplify sharing, and speed up search to boost teamwork.



### Enterprise-Grade Data Privacy

Ensure secure data control with on-premises deployment and strict privacy compliance.



29/F, Tower 2, The Millennity, 98 How Ming Street,  
Kwun Tong, Kowloon, Hong Kong



Website



Facebook



LinkedIn

[/nexifyhk](#)  
[/nexify-limited/](#)  
<https://www.nexify.com.hk>

## Export Minutes

Export with customized layouts and multiple formats, including Word, Excel, and CSV files.

## AI Powered Search

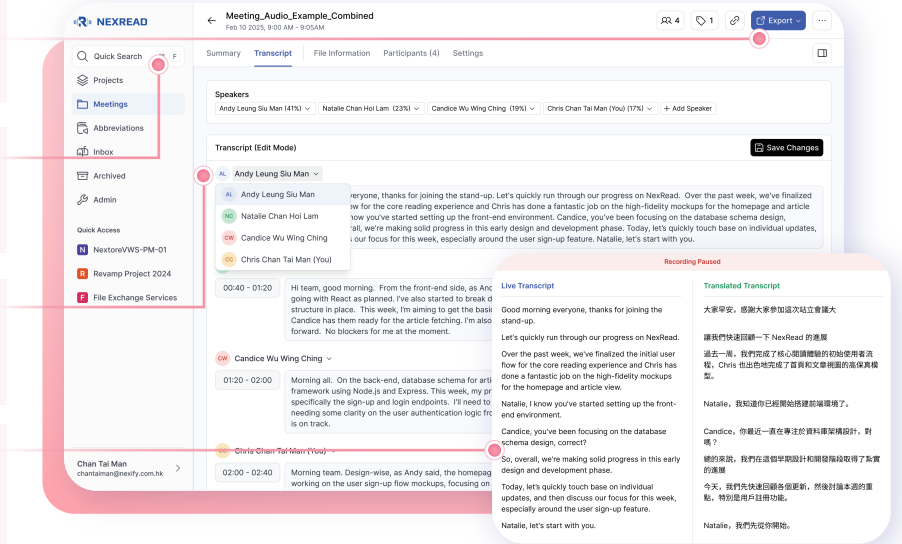
Recall specific sentences and timestamps from conversations.

## Automatic Speech Recognition

Enable transcription and speaker identification, and analysis of meeting content.

## Real-Time Meeting Minutes Translation

Support multiple languages to deliver accurate translation.

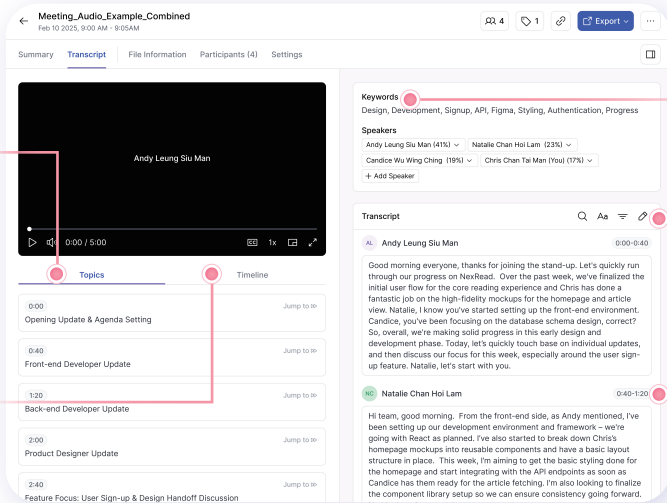


## Topic Trackers

Automatically identify key topics and track relevant keywords discussed in your meetings.

## Intelligent Recap

Display speaker timeline markers and enable users to jump to specific points in the recording or transcript.



## Keywords Generation

Identify keywords for quick search and easy catch-up.

## Supplementary Functions

Support for search, speaker selection, and transcription editing.

## Time and Duration Tag

Automatically track each participant's speaking time and easily monitor participation in meetings.

## Comprehensive Meeting Summaries

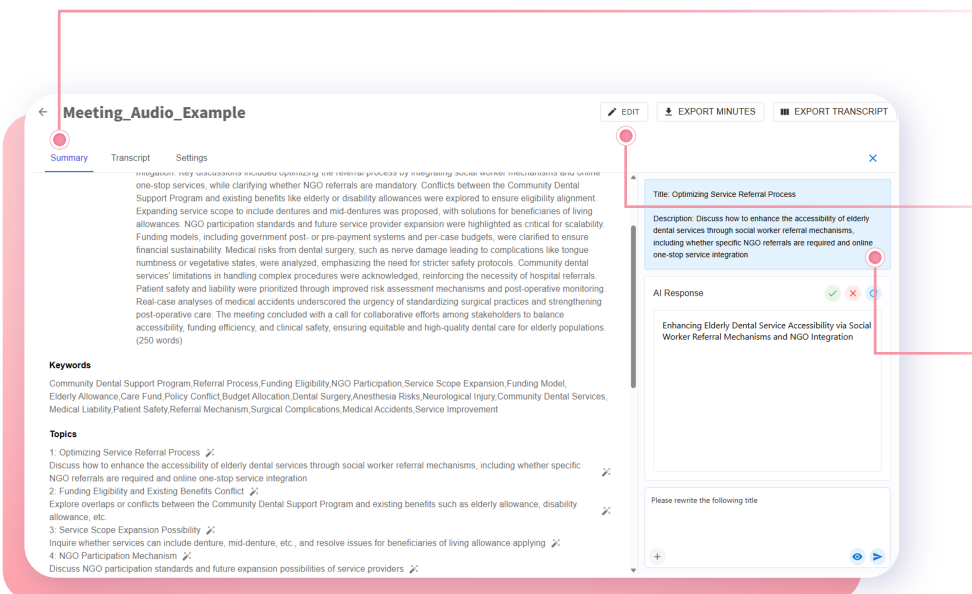
Get detailed notes, action items, and customized summaries generated quickly.

## Quick Editing

Revise basic information and keywords manually.

## Intelligent Features

Support for creating, adding, and adjusting content via ad-hoc A.I. Interactions.



# Empower Your Team with AI Tools Tailored To Your Needs

MODE OF DEPLOYMENT	LITE Standalone	STANDARD Server-Client	ENTERPRISE Server-Client
Automatic Speech Recognition	✓	✓	✓
Speaker Diarization	✓	✓	✓
Meeting Summary Generation	✓	✓	✓
Meeting Minutes Generation	✓	✓	✓
Speaker Identification		✓	✓
Meeting Recordings Content Management		✓	✓
Real-time Transcription and Translation		Optional Add-Ons	Optional Add-Ons
Feedback Integration			✓
API Integration			✓
Workflow Automation			✓
OCR and ICR Engine			✓

## ENHANCED EFFICIENCY

## THROUGH AI-DRIVEN MEETING INSIGHTS



### AI-Boosted Productivity and Precision

Leverage AI to ease manual tasks, allowing teams to focus on strategic initiatives with accuracy enhancement and reduced risk of human error.



### Immediate Access to Actionable Insights

Automated key-point extraction and summary generation accelerate decision-making, enabling meeting participants to respond swiftly and confidently.



### Enterprise-Grade Knowledge Management

Secure, centralized storage combined with advanced search capabilities preserves critical knowledge and empowers alignment and governance across the organization.